



**enm**

Environment  
Network Manawātū

*Annual  
Performance  
Report*

**2024**





# Contents



|   |    |
|---|----|
| Our Co-Chair's Report .....               | 4  |
| Our Kaupapa .....                         | 6  |
| Our Entity Information.....               | 7  |
| Our People.....                           | 8  |
| Our Statement of Service Performance..... | 12 |
| Our Work.....                             | 14 |
| Performance Report.....                   | 22 |
| Our thanks .....                          | 38 |
| Get involved.....                         | 39 |

Cover photo: Child from Lalangamoui Tongan Early Childhood Centre taken by Anthony Behrens.

# Our Co-Chair's Report



The Board is proud to present our Annual Report for the 2023/24 financial year. This report summarises the inspiring mahi our team has done over the last year.

It is clear that ENM punches above its weight and continues to play a pivotal role within the environmental sector for the Manawatū and surrounding rohe.

## Key partnerships

ENM is able to make an outstanding impact because of our strong partnerships and collaborative focus.

We are grateful to our key funding partners who enable us to connect and inspire our communities for environmental action. We give a special mention to Palmerston North City Council, Environment Hubs Aotearoa, and Lottery Community for their support and the provision of the bulk of our operational funding, and to DOC (Jobs for Nature), Eastern and Central Community Trust, Zero Waste Network, Kāinga Ora, Jennian Homes and Horizons Regional Council for key project funding. ENM considers these groups as more than just funding providers, but as partners in achieving the ENM vision.

We are proud to be in our second year of being Palmerston North City Council's Sector Lead for the environment. This relationship with the City Council has provided significant opportunities for environmental leadership and impact across the city.



## Strategic Direction

At our last AGM, our member groups confirmed ENM's updated vision, purpose, motivations, and key roles (see page 14). Throughout this year the Board has been working to develop this framework into a strategic action plan that will guide us over the next 3-5 years. As we have considered our role in the sector, we have clarified that in recent years ENM has been increasingly drawn into project delivery, whereas we could be having a greater strategic impact by focusing on our key roles; sector leadership, building capacity and capability, and creating community within the sector. With this in mind, we will be focused on fulfilling these roles to ensure ongoing momentum in the sector, while supporting projects to increasingly establish themselves as standalone organisations.

## Financial

We ended the 2023-24 financial year with a surplus thanks to our staff who have been tireless in ensuring that our limited funds are used effectively which allows us

to maximise our contribution to the communities in the Manawatū catchment.

An ongoing focus for ENM is to work towards greater financial resilience so that we are working on a multi-year basis, which will provide us the security to plan with confidence over the longer term.

**The Board**

The Board has had a few changes over the year. In January, two of our valued members moved on to other areas of focus.

Richard Ram had been a Board member since 2018. His background in IT, communications and marketing brought strong expertise and leadership in these areas to the Board.

Philip McConkey, after a lifetime of service to social and environmental causes, felt it was time to slow down a bit in his senior years. While we were sad to see Richard and Philip go, we acknowledge their long mahi and the invaluable experience and wisdom they both brought to the ENM Board table.

In March Jean Hera was co-opted to the Board. Jean’s background in community development, non- profit governance, and longstanding environmental advocacy meant that Jean fit right in with the ENM kaupapa and has already made a valuable contribution to the Board.

Eve Hill spent the year on the Board as a youth representative. Eve is an inspiring rangatahi who is

already making an impact on her community as the Enviro Schools lead at Palmerston North Girls High.

Eve finishes year 13 in 2024 and will move on to university study in 2025.

**Appreciation**

ENM wouldn’t be as effective as it is without our outstanding staff; Madz, Kerry, Helen, Morri, Siobhan, Sumeet, Ian, Willoughby and the support of our casual staff Mark, Sally, and Jenna. None of these incredible people have full-time roles, yet they manage to achieve an astounding amount of mahi that makes a huge impact on our community and the environment in the Manawatū Catchment. We also acknowledge the input of valued staff who have moved on during the year, Friederike, Jackson, Leana, and Cat.

Likewise, our 65+ member groups, many made up of volunteers, invest themselves in important and meaningful work in their area of focus; biodiversity, climate action, food sovereignty, waste minimisation.

The diversity of environmental mahi that is achieved in the Manawatū Catchment week after week is inspirational, and the Board acknowledges every one of EMNs member groups, especially their hardworking volunteers, for their tireless service.

On behalf of the Environment Network Manawatū Board,

*Rebecca Bell and Heinz Fellerhoff, Co-Chair’s.*



An analysis of our member groups’ activities shows that the work of the network contributes towards at least 12 of the United Nations’ 17 Sustainable Development Goals:



# ***Our Kaupapa***

ENM exists to connect and inspire communities for environmental action.

## Vision Statement

Understanding that all life is part of a thriving, self-sustaining ecosystem, our vision is that the ecological and human communities in the Manawatū River catchment, are living in harmony.

## Purpose

We are the environment hub for the Manawatū region providing sector leadership, building capacity and capability, and creating community.

## Objects of the Society

1. Coordinate and communicate the efforts of the member groups to:
  - Actively protect, maintain, restore and enhance the environment of the Manawatū;
  - Promote ideas to the wider community to encourage them to participate in environmental projects;
  - Develop concerted long-term plans of action to enhance the environment and actively progress the implementation of these plans;
  - Encourage the provision of “green” areas for passive recreation;
  - Work together to identify, initiate, support, implement and maintain environmental projects that benefit the wider community;
  - Initiate, develop, implement and participate in environmental education;
2. Advocate for ecological sustainability and matters of agreed environmental significance;
3. Act as a central point of access to environmental information;
4. Liaise with similar organisations elsewhere in New Zealand and around the world as appropriate, to source and share ideas for environmental projects and issues;
5. Work in partnership with hapū and iwi to recognise kaitiakitanga and environmental aims and objectives in common;
6. Obtain sponsorship and funding to carry out the charitable objects of the society;
7. Carry out other activities consistent with the charitable objects of the society.

# Our Entity Information

For the year ended 30 June 2024

**Legal Name of Entity:**

Environment Network Manawatū Incorporated

**Other Name of Entity (if any):** ENM**Type of Entity and Legal Basis (if any):**

Incorporated Society and Registered Charity

**Registration Number:** CC21200**Contact Details:****Physical Address:** 145 Cuba Street, Palmerston North 4410**Postal Address:** PO Box 1271, Palmerston North 4440**Phone/Fax:** 06 355 0126**Email:** admin@enm.org.nz**Website:** enm.org.nz**Social Media:**

Facebook, Instagram - @EnvironmentManawatu

X (formerly Twitter) - @EnviroManawatu

## Entity Structure

ENM is governed by its member groups who elect a Board at the Annual General Meeting (the Board also can co-opt to fill vacancies during the year if so required), with the delegated authority to provide governance and management oversight throughout the year. Board members must either be members of ENM's Group Members or Affiliates. The Board is composed of a Chair (or two Co-Chairs), Secretary, Treasurer (the positions of Secretary and Treasurer may be combined) with no less than 2 ordinary committee members and no more than 6 ordinary committee members. The second Co-Chair position, if in place, replaces an ordinary committee member position. In addition to the above, the Board may also include a Youth Committee Member.

We are an active member of Envirohubs Aotearoa (EHA) on a national level and the Manawatū River Leader's Forum on a catchment level. On a local level we are a part of Ora Konnect and maintain strong connections with Te Pū Harakeke and Volunteer Central.

## Main Sources of the Entity's Cash and Resources

Our main sources of operational income are through: a Sector Lead Partnership agreement with Palmerston North City Council (PNCC); Environment Hubs Aotearoa's funding for capacity building and continuous improvement; and funding from Lottery Community.

Project-related funding from the Department of Conservation (DOC) Jobs for Nature contract was received for Ruahine Kiwi. Funding to purchase a van was received from Lottery Community, and for Community Food

Resilience from Eastern and Central Community Trust and Kāinga Ora.

ENM also received income from several smaller grants for both operational and project expenses.

## Main Methods Used by the Entity to Raise Funds

In 2024, ENM continued to follow the 2023 trajectory of sourcing and maintaining its income in two main areas: core operational income (as detailed above) and project related income. ENM received smaller operations-based grants from Community Organisation Grants Scheme, Lion Foundation etc. and project-based funding from providers such as Horizons Regional Council. Ruahine Kiwi continued to generate income stream through individual donations.

## Entity's Reliance on Volunteers and Donated Goods or Services

ENM relies on volunteers for its Board, for governance, management oversight and occasional help with projects, public events, advocacy, etc. to boost the organisation's overall capacity. In addition, ENM welcomes volunteers that can help with day-to-day activities or projects. In 2023/24 we hosted a Massey University Intern for 13 weeks, and a Massey International student for three weeks. In 2023/24 we had an increase of regular and highly committed volunteers, 49 in total, and many more casual volunteers for one-off activities. A total of more than 2694 volunteer hours were contributed across all activities.



# Our Management Committee



**Rebecca Bell**  
Co-Chair

Rebecca grew up in the rural outskirts of Nelson on a mixed organic farm, has lived all over the North Island as an adult, and has been living in Palmy since 2018. Rebecca's background is in local government, specifically strategic planning, and policy, and over the years has been involved in a range of community projects and initiatives. She is currently a self-employed consultant in strategic planning and project management.



**Heinz Fellerhoff**  
Co-Chair

Heinz is of Dutch and Māori descent; Ngāti Porou and Ngāti Kahungunu, and was raised in Wairarapa and Manawatū. He has a strong interest in the community sector, with past involvement in environmental, social, and maritime fields. His focus in the environmental sector is on natural environments and biodiversity, alongside a keen interest in sustainability and waste reduction initiatives.



**Kendall Palmer-Frecklington**

Kendall is a Palmy local who has studied and worked in the area her whole life. She has a background in auditing and achieved her Chartered Accountancy by the age of 25. She is an avid animal lover and has an interest in living a sustainable life and minimising her carbon footprint. She also has an active two year old to keep her on her toes.



**Ellieda Komene**

Ellieda has a background in education, community and social services, health and local and central government sectors. In her spare time, she enjoys tramping, taking part in community activities, reading, spending time in the garden and enjoying Aotearoa. She is passionate about social and environmental issues, helping people and working with communities.



**Dr Viv Aitken**

Viv has been a Manawatū resident since 2016 and spent thirty years in education as an academic, teacher, professional development facilitator, events manager, and author of books for teachers. She has participated in various community groups, including planting, gully restoration, and 'grow food party' initiatives. She is also part of Palmerston North Repair Café.



**Eve Hill**

Eve is ENM's Youth Committee Member and co-leader of the Palmerston North Girls' High School's (PNGHS) Enviro-Group, which she has been involved in since she was a year 9 student. Now in year 13 she is deeply committed to moving the PNGHS towards solar energy and is passionate about environmental projects and their impact on our rohe.



**Dr Heather Meikle**

Heather taught at Palmerston North Girls' High School for over three decades and was instrumental in it achieving Green-Gold Enviro-school status in 2023, the first secondary school in Manawatū to do so. Now an Enviro-schools facilitator, Heather is passionate about empowering rangatahi to take action on sustainability and engage with their community. She also enjoys harakeke weaving and is an avid reader.



**Dr Jean Hera**

Jean identifies as tangata Tiriti of Irish, English, and Welsh descent. Born in Stratford, Taranaki, she grew up in various small towns across Aotearoa. A registered social worker, she studied social work and social policy at Massey University. Jean worked for many years as a community health worker and manager at Te Hā o Hine-ahu-one Palmerston North Women's Health Collective and is now mainly retired, with a small private practice providing social service supervision.





**Some of our team:** Kerry Jaques, Sally Pearce, Sumeet Kaushal, Chanyo Bunpunlert (intern), Siobhan Hirst, Madz BatachEl.

## ***Our Sub Committees***

### Manawatū River Source to Sea Operations Subcommittee

**Vicky Forgie** (Co-Chair)

**Stewart Harrex** (Co-Chair)

### Ruahine Kiwi Governance Group

**Vicky Forgie** (Chair, Western Board Member)

**Henare Hutana** (Eastern Board Member)

**Arapera Paewai** (Taiao Ora Contracting for Te Kāuru)

**Adrian Cookson** (Eastern Board Member)

**Lucy Allpress and Ruby Bennett** (DOC)

**Stewart Harrex** (S2S Representative)

### Palmerston North Repair Café Subcommittee

Seven core volunteers who work to ensure the successful running of the monthly café.

**Richard Lloyd**

**Phillip Mottram** (MENZSHED Manawatū)

**Hei Joung Choi**

**Viv Aiken**

**Anne van- Brunt** (RECAP)

**Daryl Dean** (MENZSHED Manawatū)

**Joanne Baird** (Supergrans Manawatū)

### Environmental Initiatives Fund Distribution Subcommittee

Up to eight volunteers who work to assess applications to the Environmental Initiatives Fund (EIF).

# Our Staff



## **Madz BatachEl** Coordinator

Madz has been on the staff of ENM since 2015 and as Coordinator since 2019. She was instrumental in helping to establish the Manawatū Urban Foraging Online Community, and has an enduring passion for food sovereignty.



## **Kerry Jaques** Administrator

Kerry is an experienced accountant/administrator with a public sector background in large organisations. He has considerable experience in office management and administration, with technical expertise in financial management and strategic planning to a senior level.



## **Helen King** Communications and Events

Helen has worked in the local community sector for over 18 years in a variety of different roles focused on education, communication, fundraising and donations.



## **Sumeet Kaushal** Workflow & Systems Development

Sumeet is a passionate and focused business analyst with strong analytical and technical skills supporting business needs and process mapping for improving existing and introducing new processes.



## **Daniel (Morri) Morrimire** MFAN Coordinator

Morri has a diverse background, previously having worked as an avionics technician in the Royal New Zealand Air Force for 7 years before he took up study at Massey University. He has a Bachelor of Science with a double major in Zoology and Ecology as well as a Diploma of Teaching.



## **Sally Pearce** Future Living Skills Coordinator

Sally has been involved in ENM for almost 18 years and has a strong interest and involvement in most things environmental, especially protecting our native biodiversity, reducing waste, supporting composting, and sustainable transport.



## **Jenna Fisher** Trapper

Jenna has previously volunteered as a trapper for DOC; Ruahine Whio project and Maanaki Ruahine but employed work for Ruahine Kiwi was a dream come true. Making a difference to the future of our native species is what drives Jenna to do what she does, and she wants to see our Ruahines thriving with native species.



## **Mark Strachan** Community Kai Support

Mark is a keen gardener and gained a love of horticulture during his time as dispatch manager at Plantlife Propagators in Ashhurst, which taught him to identify and nurture a wide variety of plants.



## **Ian Rasmussen** Ruahine Kiwi Activator

Ian has led Ruahine Kiwi since 2021, deploying over 2,000 traps. He is passionate about the outdoors and dedicated to reintroducing kiwi to the area.



## **Siobhan Hirst** Kai Resilience Kaiāwhina

Siobhan brings skills and experience in the areas of resource and environmental planning, landscape design and construction, small business management and office administration.



## **Willoughby Rolfe** Cleaner

Willoughby is a locally based student who has been ENM's wonderful cleaner for almost 4 years.



# Statement of Service Performance

Our outputs **2023-24** 2022-23 % Change

## CONNECTION

### Networking

|  |      |     |       |
|--|------|-----|-------|
| Active member groups                       | 65   | 66  | -2%   |
| Food Action contacts                       | 241  | 267 | -10%  |
| Organisations collaborated with (projects) | N/A* | 54  | -100% |

### Online and media

|   |       |       |       |
|---|-------|-------|-------|
| Newsletter subscribers                          | 1636  | 1495  | 9%    |
| Followers on our collective social media forums | 10342 | 9394  | 10%   |
| Website visitors                                | 13545 | 14357 | -6%   |
| Average Social media posts                      | N/A * | 145   | -100% |
| Media exposure                                  | 53    | 70    | -24%  |
| Short films released                            | 1     | 3     | -67%  |

### Events

|                                  |      |      |      |
|----------------------------------|------|------|------|
| Local events on our calendar     | 928  | 837  | 11%  |
| Number of events held            | 82   | 116  | -29% |
| Number of participants at events | 2330 | 2034 | 15%  |

### Volunteers

|                 |      |      |     |
|-----------------|------|------|-----|
| Volunteer hours | 2694 | 2732 | -1% |
|-----------------|------|------|-----|

### Advocacy

|  |   |    |      |
|--|---|----|------|
| Submissions/deputations or involvement in pre-consultation | 8 | 10 | -20% |
|--|---|----|------|

### Funding

|                                       |    |    |      |
|---------------------------------------|----|----|------|
| Applications received for EIF funding | 27 | 24 | 13%  |
| EIF funding large grants              | 6  | 7  | -14% |
| EIF funding small grants              | 12 | 12 | 0%   |



Our outputs

**2023-24**

2022-23

% Change

**RESTORATION**

**Pests**

|              |      |      |     |
|--------------|------|------|-----|
| Traps laid   | 2047 | 1674 | 22% |
| Pests caught | 4652 | 2940 | 58% |

**Waste**

|                                |      |     |     |
|--------------------------------|------|-----|-----|
| Waste removed from rivers (kg) | 1000 | 650 | 54% |
|--------------------------------|------|-----|-----|

**SUSTAINABILITY**

**Repair**

|  |     |     |     |
|--|-----|-----|-----|
| Number of items repaired at repair cafes | 316 | 234 | 35% |
|--|-----|-----|-----|

**Kai**

|  |     |     |      |
|--|-----|-----|------|
| Number of edible plant seed packets/fruit tree root stocks distributed | 421 | 760 | -45% |
| Number of fruit trees planted  | 52  | 98  | -47% |

\* No longer reporting as difficult to measure.



# Our Work

We work strategically to demonstrate best-practice as a member-led environmental organisation. We promote environmental activities and advocate for positive environmental outcomes. We connect volunteers, support organisational sustainability, provide educational opportunities and seek to increase the stream of funding to the sector. We support and enable our membership

through meeting needs, holding space and creating opportunities for increased connections. We celebrate the diverse passions of our 65+ member groups, that include biodiversity protection, freshwater quality, food resilience, waste reduction, sustainable living, alternative energies, climate change and active transport

|                           |  |
|---------------------------|--|
| <b>Why do we exist?</b>   | <b>Connecting and inspiring communities for environmental action</b>   |
| <b>Our vision</b>         | All life is part of a thriving, self-sustaining ecosystem. Our vision is that the ecological and human communities in the Manawatū River catchment are living in harmony.  |
| <b>What motivates us?</b> | <ul style="list-style-type: none"> <li>- Our responsibility to care for the earth and each other</li> <li>- Becoming better Te Tiriti partners</li> <li>- Collaboration and inclusivity</li> <li>- A belief that small actions can have a big impact</li> </ul>  |
| <b>Our roles</b>          | <p><b>Sector leadership</b></p> <ul style="list-style-type: none"> <li>- Strategic focus</li> <li>- Member support and enablement</li> <li>- Communication and promotion</li> <li>- Advocacy/representation</li> <li>- Demonstrating best-practice as a member-led environmental organisation</li> </ul> <p><b>Building capacity and capability</b></p> <ul style="list-style-type: none"> <li>- Volunteer coordination</li> <li>- Ensuring organisational sustainability</li> <li>- Unlocking funding for the sector</li> <li>- Education</li> </ul> <p><b>Creating community</b></p> <ul style="list-style-type: none"> <li>- Creating connections</li> <li>- Supporting</li> <li>- Meeting needs/holding space</li> </ul> |



*“Thank you for the great work you do in the community, running engaging community events, raising awareness and providing a fabulous service”*

*ENM 2024 Survey response*

# Sector Leadership

ENM is Palmerston North City Council's designated Sector Lead for the Environment. We demonstrate best practices as a member-led organization through our proven ability to coordinate, communicate, and advocate in collaboration with our member groups, supporting and enabling them in their mahi. Within this role, we are committed to ensuring:

## Strategic Focus

### Internal Strategy Work

The new ENM Strategic Framework was presented and approved by the membership at ENM's 2023 AGM. Since then, intensive deliberations on behalf of both staff have created the plan to action the framework. This work is vital for the sustainability and future of ENM in an increasingly challenging political, environmental and funding context.

### Future Proofing Ruahine Kiwi

Knowing we were in the final year of Department of Conservation Jobs for Nature based resourcing, and a tenuous funding climate, engendered the need to strategise around our future role in this space. Strategy days held for Ruahine Kiwi in 2023 helped formulate clear steps for the next stages of the project. A deeper, richer scope was brought to the conversation through the consideration of a Te Ao Māori framework through the input of Te Kāuru Eastern Manawatū River Hapū Collective. Through these efforts, we are fostering a strong sense of investment among our members in the direction we are taking.

## Member support and enablement

### Celebrating membership achievements

There were auspicious occasions for several ENM member groups this year including a Green Gold Enviroschools celebration at Palmerston North Girls' High School, Forest and Bird Manawatū's 65th birthday and Green Corridors 21st year event.

### Assisting new and existing groups to develop

ENM listened to and supported the emergence of grassroots interest and led the development of a Natural Burials Site within the Manawatū and furthering conversation about Herbicide use in public spaces within the city. The groups connected to these conversations and continue to thrive and move towards their goals.

*"With the help of ENM, we have "built stronger connections with other organisations. They have helped us with applying for grants, funding... gardening bees and workshops."*

## Communication and promotion

### Consistently promoting local projects and people

ENM's communications have facilitated public engagement and connection in community activities throughout the network. They provide relevant information, educational workshops, and opportunities for growth. ENM continued its high-level social media, print media and radio presence, and expanded its reach through vehicle signage, new brochures, a TikTok presence and regular morning show conversations with More FM.

### Celebrating Ruahine Kiwi

ENM commissioned local writer Carly Thomas to write an engaging piece about the project, which was followed up by the Manawatū Standard, RNZ and PNCC. PNCC created a beautiful video about the project and a front-page article in Palmy Proud. This exposure caught the eye of local business Jennian Homes, who have supported the project by promoting a Givealittle Campaign.

## Advocacy/representation

### Submitting to our local Councils

ENM coordinated membership voice for numerous public consultations including five Long Term Plan submissions. This action had strong results, and the positive uptake of several recommendations including resourcing committed for increased city-wide Food Resilience (PNCC) and for Ruahine Kiwi (HRC) and a commitment to review Community Gardens Guide and create easier processes for creating community gardens.

*"ENM helps with connecting and collectivizing community organisations/people to increase the coherence, effectiveness and profile of this voice to local and central govt. They help the community sector be more efficient and effective in environmental advocacy and action."*

### Enabling and Supporting Community Voice to be heard

From talking to MPs about the Right to Repair to member group pre consultation for a review on PNCC's Vegetation Framework, ENM has remained stalwart

## Demonstrating best-practice as a member-led environmental organisation.

in its role in amplifying local environmental voice. Other notable interactions included presentations to PNCC's Sustainability Committee, consultation around changes to the Ashhurst Domain, involvement in creating a storyboard for the Ahimate Reserve and recommendations for a city-wide food policy.

### Recognition by PNCC as sector lead

Our annual report to PNCC was incredibly well received by elected members, with our work being recognised as going beyond the borders of the city. The scope of our collective achievements was acknowledged and applauded, as was our growing strength as advocates and deliverers of our own projects.

### External recognition

Our impact was also recognised nationally as we were

invited to submit a case study of our work for Western Bay of Plenty District Council, participate in the Aotearoa food cultures project: "School- and Community-Based Approaches to Healthy Eating and Food Security in Aotearoa New Zealand" With 23 years' experience and a unique member-led approach our model is being recognised as an exemplar of best practice.

*'I am in awe of all the mahi you are doing and how impactful this is throughout your region...you are a taonga! It really is incredible your advocacy and ability to weave organisations and challenges to find solutions with very little funding.'*



Beth Lew (Growing Gardens and Communities) and children from Lalanga Moui enjoying fruit tree planting together.

## Cultivating Community Kai Sovereignty

Strong collaboration with Growing Gardens and Communities (GGAC) continues to drive the installation of gardens, fruit trees, and composting systems in homes, with approximately 130 installs to date. This initiative, supported by ENM and funded by Horizons Regional Council (HRC), employs a kai support worker to assist GGAC's Beth Lew in installing 2-3 gardens per week.

### Celebrating the install of 100 gardens

In late 2023, a significant milestone was celebrated with the installation of 100 backyard raised gardens since 2020 through a partnership between the Manawatū Food Action Network and GGAC. This collaboration, also funded by Kāinga Ora, included a special installation at Tongan Childcare Centre Lalanga Moui, where children enjoyed participating in the planting.





ENM takes pride in its proven ability to foster community by bringing together diverse groups to work towards shared goals. We support both emerging and established initiatives focused on environmental and food resilience, helping them thrive. ENM encourages strong community connections and offers valuable networking opportunities. By facilitating conversations to identify local needs, we create a supportive environment where community-led solutions can flourish.

## Creating connections

### Broadening and brokering connections

ENM had its most successful AGM to date, with an attendance of 50 people, including the Mayor and Deputy Mayor. Many people were new to AGM or had not attended an AGMs before. Councillor Pat Handcock noted after the event, "... what a wonderful collective ENM is - listening to all the amazing achievements and programmes that make up this movement, before the meeting proper, was very inspiring."

### Public events

Capacity added through volunteers and interns has meant an increased presence at community events including the UCOL Community Connect event twice a year for their new intake and participation in Te Manawa's Night at the museum events.

### Seasonal MFAN Hui

Our seasonal hui were attended by an excess of 100 people in the food sovereignty space focused on connecting community through kai and discussing issues around food waste and resourcing. These hui have

become a vital part of sector collaboration and planning and are highly valued by participants.

*"MFAN is crucial for continuity and support in the community. It provides education, resources, skills and connections to other like-minded people as well as vulnerable people in the community."*

## Supporting

### Supporting community efforts, ideas and concerns.

ENM has been privileged to walk alongside the community in its environmental efforts and help voice environmental concerns. Participation in stream clean ups with QEC and Whakapai Hauroa, support for a Cleaner Palmy in their litter reduction efforts, promoting environment linked events and working bees, and advocacy and support for changing council processes around creating community gardens are a few choice samples.

*"ENM does a great job. They create awareness of issues too easily ignored." - Menzshed Manawatu*

### Supporting community gardens

MFAN continues to aid the development and maintenance of local community gardens, hosting Friday morning educational working bees that invite the community to engage more deeply with these spaces. Additionally, EIF has provided 5 grants to support community gardens.

*“Through our work with Let’s Grow Palmy we have organised working bees at community garden spaces and short workshops with help from Kai Resilience, MFAN and RECAP.” - Growing gardens and Communities*

### Meeting needs/holding Sapce

#### Natural Burials and Herbicide Interest Groups

At the request of the community, ENM has supported the development of new interest groups with focus on addressing issues of herbicide use and the lack of a natural burial site in the city. Many people involved are new to this kind of mobilised advocacy.

### Assessing and meeting demand for hard to recycle items

The implementation of trial Terracycle Zero Waste recycling boxes in the office attracted new visitors, exceeded demand, and engendered conversations about what and how we recycle. However, funding constraints and our concerns about the excessive transportation and processes required to effectively recycle these led us to discontinue this service. To truly solve this problem, significant change on a national scale is needed, including major changes to the way medicines are packaged. We are now focusing on recycling lids, plastics, steel, and aluminium through relationships with local recyclers and upcyclers.

#### Community Composting

MFAN has delivered the community engagement part of Go-Bio’s Community Composting trial, establishing six composting sites and around 50 active composters over the space of four months. Participants receive bins, which they fill and deliver to their nearest site. The compost from them is used for local māra kai and people’s private gardens to help them increase their soil health, growing ability and establish their food sovereignty.

### Helping Our Community, One Repair at a Time

Palmerston North Repair Café (PNRC) is established as a key initiative for waste minimisation, education, and social cohesion in our rohe, focusing on reducing landfill waste, harnessing valuable community skills, and fostering local resilience. The movement is growing, with over 40 Repair Cafés in Aotearoa New Zealand under Repair Café Aotearoa New Zealand (RCANZ).

PNRC’s success relies on the trust the community places in us to restore their belongings. The conversations we foster about waste reduction and the skills we share empower individuals to undertake repairs themselves. Each event enhances meaningful interactions between volunteers and attendees. One customer noted that a recent repair brought tears to her eyes due to its significance.

In the 2023/24 period, we hosted 10 events, strengthened our collaboration with MENZSHED Manawatū and SuperGrans Manawatū, and expanded our volunteer team from 12 to over 20. This year, we welcomed 527 visitors and completed 392 repairs, successfully diverting 1131 kg of waste from landfill and preventing 6843 kg of CO2 emissions. Through these efforts, PNRC continues to play a crucial role in building local resilience and promoting sustainable practices in our community.





## ***Building capacity and capability***

ENM has a clear focus on environmental sustainability and recognise that maintaining organisational sustainability will ensure we are functional and effective. We work toward unlocking resourcing for our sector and building the capacity and capability of member groups and the communities we work with through education, collaboration, and volunteer coordination.

### Volunteer coordination

#### **Celebrating Volunteers**

Long Term Repair Café Volunteer, Heijoung Choi, proudly accepted an award on behalf of ENM at the annual Volunteer Central Volunteer recognition event. Out of 54 nominees, 10 were linked to our associated groups, which is a testament to the impact the sector has.

Stewart Harrex, environmental stalwart and ENM volunteer for over 20 years was awarded a coveted civic honours award in 2023 for her services to the Environment. ENM coordinated her nomination and was proud to support her many fine achievements.

ENM embraced volunteer opportunities offered to us by Massey University and welcomed Genki Mitsunaga who worked for two weeks as part of an internship linked to Kindai University in Japan. We also welcome Laurin Benedict who worked with us for 3 months as part of a

placement for her Masters for Sustainable Development Goals.

### Ensuring organisational sustainability.

#### **Operational Efficiency**

Our goal is to empower membership groups to operate sustainably and effectively. Recognising the need for support and streamlined systems, we have introduced new data collection tools for the Repair Café and for events, alongside enhanced strategic planning to focus staff efforts.

We aim to build organisational leadership capacity among both staff and members. A strong emphasis is placed on making our educational working bees and Repair Café increasingly volunteer-led and self-sustaining. Staff have participated in training on volunteer management, and we will continue to prioritise this transition.

ENM staff and volunteers are dedicated and hardworking. However, to effectively meet our strategic goals moving forward, we face challenges in development and implementation, primarily due to limited staff capacity. Improving operational efficiency within ENM has been a struggle, highlighting the need for greater support and resources. Full-time staff would significantly enhance our ability to achieve these objectives.

## Unlocking resources for the sector

### The Environmental Initiatives Fund (EIF)

15 applications were received requesting a total of \$139,000 for the 2024 Large Grants round, and with \$40,000 to distribute, 7 of these were awarded funding. This included a wetland project, funding for the local Green Bikes Trust, and funding for a māra kai.

### Partnership Relationships

Locally based partnerships have however proved to be constant and are critical to enabling our ongoing success. We acknowledge PNCC who works closely with us in supporting our services. Environment Hubs Aotearoa has provided constant and much appreciated moral and financial support. Department of Internal Affairs also provide ongoing operational and project resourcing. Eastern and Central Community Trust and Kāinga Ora have been critical enablers of our work in food resilience, allowing us to provide community building and education services to the community, while Christian Community Church have provided much needed space for our equipment. Funding from Horizons Regional Council linked to work in the climate and freshwater spaces has increased, and they have committed to future support of Ruahine Kiwi, which has been well resourced to this point by Department of Conservation, enabling us to deploy over 2000 traps in the southern Ruahine Ranges. We are also grateful to The Egg Project, which has provided a never-ending egg supply to bait the traps, and Jennian Homes who set up a very much needed crowdfunding campaign for the project.

### Resource Brokering

Donations have come in many forms over the space of the year, notably two electric car charger units donated by Hertz. They have been of use for our recently purchased van, made possible by a partnership with Lottery Community. This resource is for the use of food resilience groups including GGAC, Niuvaka Trust and SuperGrans Manawatū. Seeds, plants and tools have also been regularly donated to MFAN.

### Increasing Donations

Awareness raising and strategic communications linked to the future of Ruahine Kiwi have resulted in a sharp

increase in donations to the project, some of them sizable and ongoing.

We understand that increasing and making clear opportunities for people to donate can have fruitful outcomes. Repair Café is another notable example. An increase in donation boxes and signage has almost doubled donations to the initiative.

## Education

### Training our team

Professional development opportunities linked to EHA were maximised this year with team members attending both the North Island hui in Hawkes Bay and the Strengthening Communities hui in Dunedin. These opportunities allowed staff to network with hubs from all over the country and share ideas, resources and stories of success.

### Training opportunities for membership

Due to the expressed concern of groups working in our food sovereignty space, ENM organised two externally facilitated Situational Safety workshops attended by almost 30 people. There was a high number of attendees from iwi-based organisations, with safety in the Highbury area of our rohe being a concern.

MFAN hosted Robina McCurdy from Earthcare Education to run a strategic kai resilience hui attended by representatives from a range of organisations. The participants and ENM staff were able to take away lots of learning and inspiration on how to facilitate excellent workshops, and how to assess and build local food resilience.

### Building community skills and knowledge

The 'Every Bite' food appreciation programme was launched with a focus on helping people reduce their food waste by repurposing their leftovers. The programme focuses on education and behaviour change, through connecting and informing. This is a Ministry for the Environment funded programme that four of EHA's hubs have been selected to pilot.

*'I feel more confident about my practises around my home and minimising my footprint. I am also encouraging those in my circle to do the same.'*  
Future Living Skills Participant.

The Future Living Skills programme ran four times over the space of the year with around 45 people in attendance. This course has had excellent feedback and is delivering demonstrable changes for people and planet. Sessions include gardening, energy, waste, transport and resource recovery.

The Repair Café has facilitated three educational



workshops as part of the event, including tool sharpening, book mending and getting the right glue. These have been attended by an excess of 60 people, with the aim of encouraging and enabling people to increase confidence and competency in mending their own items.

A strong continued relationship with Kāinga Ora around

## Palmy is 'Proud' of Ruahine Kiwi.

Palmerston North City Council celebrated and promoted Ruahine Kiwi through creating a brilliant, beautiful short film and a compelling article in Palmy Proud. Over the space of the three-year Department of Conservation Jobs for Nature Project, two incredible teams on both the western and eastern sides of the Ruahine range, linked to ENM's Manawatū River Source to Sea Collective and Te Kāuru Eastern Manawatū River Hapū Collective have achieved something monumental. This being 2075 traps over 85 traplines and 8870 catches. Their tireless work means we are on target for a 2026 kiwi release.

food sovereignty education has continued to help people install UCOL built planter boxes in their gardens, and provide workshops around gardening, composting and fruit tree growing.

*"Attending the Project Waitangi training has given me the confidence to make changes and step outside my comfort zone. Already changes to my working practice have occurred and genuine partnership relationships are being forged."*

## Campaigns to raise awareness and encourage behaviour change

The Plastic Pollution Challenge raised awareness around plastic pollution in our awa through the lens of art in an exhibition hosted by Square Edge Community Arts. 'Plastic Pollution Solutions: Your Choice, Your Voice' according to Sarah Bingle, an artist engaged with the observed, created 'disruption... for the fact that much of the installation was rubbish pulled out of our waterways, this was an unusual and somewhat confronting sight for some in the context of an art gallery'.

**PALMY  
PROUD**



# Approval of Performance Report

Environment Network Manawatū Incorporated  
*for the year ended June 2024.*

The Board is pleased to present the approved performance report for the year ending June 2024.

The Board is solely responsible for the information contained in this financial report and has determined that the accounting policies used are appropriate for the purpose that the Performance Report is prepared.



*Rebecca Bell*  
Co-Chair  
Environment Network Manawatū



*Kendall Palmer-Fecklington*  
Accountant  
Environment Network Manawatū

# Environment Network Manawatū Incorporated

## Statement of Financial Performance

For the year ended 30 June 2024

|  | Note | Actual This Year \$ | Actual Last Year \$ |
|--|------|---------------------|---------------------|
| <b>Operational Revenue</b>                         |      |                     |                     |
| Donations, fundraising and other similar revenue   | 1    | 274,276             | 284,231             |
| Fees, subscriptions and other revenue from members | 1    | -                   | 200                 |
| Revenue from providing goods or services           | 1    | 546,211             | 518,565             |
| Interest, dividends and other investment revenue   | 1    | 14,985              | 11,055              |
| Other revenue                                      | 1    | 613                 | 4,861               |
| <b>Total Operational Revenue</b>                   |      | <b>836,085</b>      | <b>818,912</b>      |
| <b>Operational Expenses</b>                        |      |                     |                     |
| Volunteer and employee related costs               | 2    | 422,154             | 465,512             |
| Costs related to providing goods or services       | 2    | 272,876             | 300,859             |
| Grants and donations made                          | 2    | 55,624              | 51,838              |
| Other expenses                                     | 2    | 11,983              | 7,531               |
| <b>Total Operational Expenses</b>                  |      | <b>762,637</b>      | <b>825,740</b>      |
| <b>Operational Surplus/(Deficit) for the Year</b>  |      | <b>73,448</b>       | <b>(6,828)</b>      |

The financial statement should be read with the notes to the performance report and audit opinion



# Environment Network Manawatū Incorporated

## Statement of Financial Position

For the year ended 30 June 2024

|   | Note | Actual This Year \$ | Actual Last Year \$ |
|---|------|---------------------|---------------------|
| <b>Assets</b>   |      |                     |                     |
| <b>Current Assets</b>                                   |      |                     |                     |
| Bank accounts and cash                                  | 3    | 326,614             | 410,703             |
| Debtors and prepayments                                 | 3    | 28,132              | 12,394              |
| <b>Total Current Assets</b>                             |      | <b>354,746</b>      | <b>423,097</b>      |
| <b>Non-Current Assets</b>                               |      |                     |                     |
| Property, plant and equipment                           | 4    | 24,481              | 6,255               |
| <b>Total Non-Current Assets</b>                         |      | <b>24,481</b>       | <b>6,255</b>        |
| <b>Total Assets</b>                                     |      | <b>379,227</b>      | <b>429,352</b>      |
| <b>Liabilities</b>                                      |      |                     |                     |
| <b>Current Liabilities</b>                              |      |                     |                     |
| Creditors and accrued expenses                          | 3    | 28,454              | 56,128              |
| Employee costs payable                                  | 3    | 50,243              | 57,538              |
| Unused donations and grants with conditions             | 3    | 90,302              | 169,406             |
| Other current liabilities                               | 3    | 20,000              | 29,500              |
| <b>Total Current Liabilities</b>                        |      | <b>188,999</b>      | <b>312,572</b>      |
| <b>Total Liabilities</b>                                |      | <b>188,999</b>      | <b>312,572</b>      |
| <b>Total Assets less Total Liabilities (Net Assets)</b> |      | <b>190,228</b>      | <b>116,780</b>      |
| <b>Accumulated Funds</b>                                |      |                     |                     |
| Capital contributed by owners or members                |      | -                   | -                   |
| Accumulated surpluses or (deficits)                     | 5    | 49,228              | 15,608              |
| Reserves  | 5    | 141,000             | 101,172             |
| <b>Total Accumulated Funds</b>                          |      | <b>190,228</b>      | <b>116,780</b>      |

The financial statement should be read with the notes to the performance report and audit opinion





# Environment Network Manawatū Incorporated

## Statement of Cash Flows

For the year ended 30 June 2024

|   | Actual This Year \$ | Actual Last Year \$ |
|---|---------------------|---------------------|
| <b>Cash Flows from Operating Activities</b>                   |                     |                     |
| <b>Cash was received from:</b>                                |                     |                     |
| Donations, fundraising and other similar receipts             | 233,048             | 363,832             |
| Fees, subscriptions and other receipts from members           | -                   | 200                 |
| Receipts from providing goods or services                     | 483,711             | 479,698             |
| Interest, dividends and other investment receipts             | 14,985              | 11,055              |
| <b>Cash was applied to:</b>                                   |                     |                     |
| Net GST   | 36,910              | (14,436)            |
| Payments to suppliers and employees                           | 699,290             | 755,785             |
| Donations or grants paid                                      | 55,624              | 51,838              |
| <b>Net Cash Flows from Operating Activities</b>               | <b>(60,080)</b>     | <b>61,598</b>       |
| <b>Net Cash Flows from Investing and Financing Activities</b> |                     |                     |
| <b>Cash was received from:</b>                                |                     |                     |
| Receipts from the sale of property, plant and equipment       | -                   | -                   |
| <b>Cash was applied to:</b>                                   |                     |                     |
| Payments to acquire property, plant and equipment             | 24,009              | -                   |
| <b>Net Cash Flows from Investing and Financing Activities</b> | <b>(24,009)</b>     | <b>-</b>            |
| <b>Net Increase / (Decrease) in Cash</b>                      | <b>(84,089)</b>     | <b>61,598</b>       |
| <b>Opening Cash</b>   | <b>410,703</b>      | <b>349,105</b>      |
| <b>Closing Cash</b>   | <b>326,614</b>      | <b>410,703</b>      |
| <b>This is represented by:</b>                                |                     |                     |
| Bank Accounts and Cash  | <b>326,614</b>      | <b>410,703</b>      |

The financial statement should be read with the notes to the performance report and audit opinion



# Environment Network Manawatū Incorporated

## Statement of Accounting Policies

For the year ended 30 June 2024

### Reporting Entity

Environment Network Manawatū Incorporated is an incorporated society registered under the Incorporated Societies Act 1908, and is a registered charity.

### Basis of Preparation

Environment Network Manawatū Incorporated has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$5,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

### Income Tax

Environment Network Manawatū Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

### Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### Measurement Base

The financial statements have been prepared on the historical cost basis.

### Revenue Recognition

#### 1. Donations, fundraising and other similar revenue

Donations are recognised as revenue upon receipt.

Grant revenue includes grants given by other charitable organisations, philanthropic organisations and businesses. Grant revenue is recognised as revenue upon receipt. Where there are unfulfilled conditions attached to the grant at year end, the amount relating to the unfulfilled condition is recognised as a liability and carried forward to the following year income.

#### 2. Revenue from providing goods and services

ENM receives revenue from local government to provide services to the community. Revenue is recognised in the period the goods and services are provided.

### Fixed Assets

Items of property, plant and equipment are stated at cost less accumulated depreciation and impairment losses. Where an item of property, plant or equipment is disposed of, the gain or loss recognised in the financial statement of financial performance is calculated as the difference between the sale price and the carrying amount of the asset.

### Depreciation

Depreciation has been charged against the operation of ENM in the statement of financial performance. ENM depreciates its fixed assets by spreading the cost of the asset over its expected life using the straight line or diminishing value methods. ENM's depreciation rates are, as follows:

- Furniture and Fixtures: 16% diminishing value
- Computers (including software): 50% diminishing value
- Laptops: 50% diminishing value
- Trailers: 17.5% straight line
- Vans: 20% straight line

### Changes in Accounting Policies

There have been no changes in accounting policies. All policies have been applied on a consistent basis to last year.



# Environment Network Manawatū Incorporated

## Notes to the Performance Report

For the year ended 30 June 2024

### Note 1 : Analysis of Revenue

| Operational Revenue Item            | Analysis  | This Year \$   | Last Year \$   |
|-------------------------------------|---|----------------|----------------|
| Donations and other similar revenue | ANZ Staff Foundation  | -              | 1,057          |
|                                     | Awapuni Garden Club   | -              | 30             |
|                                     | COGS  | 5,000          | 5,000          |
|                                     | Digital Wings   | -              | 1,347          |
|                                     | Donations from individuals                                  | 12,611         | 3,609          |
|                                     | ECCT  | 25,000         | 5,000          |
|                                     | Environment Hubs Aotearoa                                   | 51,608         | 86,104         |
|                                     | Horizons  | 31,700         | 13,534         |
|                                     | Lion Foundation   | 8,000          | -              |
|                                     | Lotteries   | 94,052         | 80,000         |
|                                     | Mainland  | 9,141          | -              |
|                                     | Mazda Foundation  | -              | 5,158          |
|                                     | MRLA Community Project Grant - Plastics Pollution Challenge | -              | 12,000         |
|                                     | Nga Tamariki a Tane   | 1,000          | -              |
|                                     | PNCC  | 23,237         | 32,072         |
|                                     | PN Community Leisure Centre Management Group Incorporated   | 1,000          | -              |
|                                     | PN Central Energy Trust                                     | 977            | -              |
|                                     | Probus  | -              | 200            |
|                                     | Rebus Club  | 50             | -              |
|                                     | Sargood   | 5,000          | -              |
|                                     | Simplicity Foundation                                       | 5,000          | -              |
|                                     | Table Talk  | 200            | -              |
|                                     | Taco Libre  | 700            | -              |
|                                     | Te Awa Community Foundation                                 | -              | 6,000          |
|                                     | Te Tihi o Ruahine   | -              | 8,000          |
|                                     | Te Whakahuia  | -              | 10,000         |
|                                     | Think Hauora  | -              | 10,000         |
| Whakapai Hauora                     | -   | 5,000          |                |
| Wildlife Foxton Trust               | -   | 50             |                |
| 60's Up Club                        | -   | 70             |                |
|                                     |   |                |                |
|                                     | <b>Total</b>  | <b>274,276</b> | <b>284,231</b> |



| Operational Revenue Item                           | Analysis                 | This Year \$ | Last Year \$ |
|--|--------------------------|--------------|--------------|
| Fees, subscriptions and other revenue from members | Business Membership Fees | -            | 200          |
|  | <b>Total</b>             | -            | 200          |

| Operational Revenue Item                 | Analysis                                       | This Year \$ | Last Year \$   |
|--|--|--------------|----------------|
| Revenue from providing goods or services | General Sales                                  | 2            | 91             |
|  | DOC - Ruahine Kiwi Habitat Project             | 287,263      | 308,863        |
|  | English Language Partners                      | 174          | -              |
|  | Future Living Skills Workshop Fees             |              | 257            |
|  | Glen Oroua School - Waste Audit                | -            | 200            |
|  | Good Kitchen Workshop Fees                     |              | 139            |
|  | Inspiring Communities                          | 250          | -              |
|  | Kainga Ora                                     | 23,000       | 2,500          |
|  | Massey University                              | 150          | -              |
|  | Pascal Street Community Trust                  | 6,500        | -              |
|  | PNCC - ENM Sector Lead Partnership             | 172,590      | 165,000        |
|  | PNCC - S2S Strategic Priority Grant            | -            | 30,000         |
|  | PNCC - Community Development Small Grants Fund | -            | 4,015          |
|  | PNCC - Future Living Skills Workshops          | 6,000        | 5,000          |
|  | PNCC - Kai Resilience Strategy                 | -            | 500            |
|  | Te Tihi o Ruahine - Kia Resilience Strategy    | -            | 2,000          |
|  | Zero Waste Network                             | 50,282       | -              |
|  | <b>Total</b>                                   |              | <b>546,211</b> |

| Operational Revenue Item                         | Analysis     | This Year \$  | Last Year \$  |
|--|--------------|---------------|---------------|
| Interest, dividends and other investment revenue | Interest     | 14,985        | 11,055        |
|  | <b>Total</b> | <b>14,985</b> | <b>11,055</b> |

| Operational Revenue Item | Analysis                | This Year \$ | Last Year \$ |
|--------------------------|-------------------------|--------------|--------------|
| Other revenue            | Reimbursements received | 590          | 4,811        |
|                          | Trailer hire            | -            | 50           |
|                          | Sale of scrap metal     | 23           | -            |
|                          | <b>Total</b>            | <b>613</b>   | <b>4,861</b> |

**Note 2 : Analysis of Expenses \***

| Operational Expense Item             | Analysis                             | This Year \$ | Last Year \$   |
|--------------------------------------|--------------------------------------|--------------|----------------|
| Volunteer and employee related costs | Salaries and Wages                   | 409,974      | 434,760        |
|                                      | KiwiSaver contributions              | 9,257        | 9,337          |
|                                      | ACC levies                           | 908          | 831            |
|                                      | Cellphone Reimbursements             | 248          | 204            |
|                                      | Wellbeing and Team Building expenses | 749          | 1,154          |
|                                      | Recruitment                          | 298          | 915            |
|                                      | Professional Services                | 720          | 18,311         |
|                                      | <b>Total</b>                         |              | <b>422,154</b> |

| Operational Expense Item                     | Analysis                          | This Year \$ | Last Year \$   |
|--|-----------------------------------|--------------|----------------|
| Costs related to providing goods or services | Administration and overhead costs | 16,118       | 14,718         |
|  | Accounting fees                   | 904          | 905            |
|  | Electricity                       | 2,615        | 2,498          |
|  | Events                            | 3,191        | 7,639          |
|  | Insurance                         | 1,677        | 1,420          |
|  | Office Equipment                  | 2,904        | 1,765          |
|  | Printing and Promotional          | 6,748        | 9,979          |
|  | Project Expenses                  | 200,130      | 201,614        |
|  | Rent                              | 17,915       | 15,535         |
|  | Telephone, Internet and Website   | 1,836        | 1,841          |
|  | Training and Supervision          | 3,083        | 9,716          |
|  | Travel and Volunteers             | 5,766        | 33,229         |
|  | Vehicle Operating Costs - Van     | 9,849        | -              |
|  | Vehicle Operating Costs - Trailer | 140          |                |
|  | <b>Total</b>                      |              | <b>272,876</b> |

| Operational Expense Item  | Analysis                              | This Year \$  | Last Year \$  |
|---------------------------|---------------------------------------|---------------|---------------|
| Grants and donations made | Environmental Initiatives Fund Grants | 55,624        | 51,838        |
|                           | Other Environmental Grants            | -             | -             |
|                           | <b>Total</b>                          | <b>55,624</b> | <b>51,838</b> |

| Operational Expense Item | Analysis     | This Year \$  | Last Year \$ |
|--------------------------|--------------|---------------|--------------|
| Other Expenses           | Audit Fees   | 6,200         | 4,200        |
|                          | Depreciation | 5,783         | 3,331        |
|                          | <b>Total</b> | <b>11,983</b> | <b>7,531</b> |

\* Some expenses and prior year comparative figures have been reclassified this year



**Note 3 : Analysis of Assets and Liabilities**

| <b>Asset Item</b>      | <b>Analysis</b>            | <b>This Year \$</b> | <b>Last Year\$</b> |
|------------------------|----------------------------|---------------------|--------------------|
| Bank accounts and cash | Business Edge - 00         | 92,194              | 47,133             |
|                        | Online Call - 01           | 107,034             | 122,658            |
|                        | Notice Saver (32 day) - 02 | 4,106               | 62,084             |
|                        | Notice Saver (90 day) - 06 | 121,922             | 153,334            |
|                        | Debit Card - 03            | 1,213               | 789                |
|                        | Source to Sea - 05         | -                   | 24,607             |
|                        | Vouchers                   | 50                  | -                  |
|                        | Petty Cash                 | 95                  | 98                 |
|                        | <b>Total</b>               | <b>326,614</b>      | <b>410,703</b>     |

| <b>Asset Item</b>                        | <b>Analysis</b>     | <b>This Year \$</b> | <b>Last Year \$</b> |
|--|---------------------|---------------------|---------------------|
| Debtors, accrued revenue and prepayments | Accounts Receivable | 24,827              | 9,868               |
|  | Accrued Revenue     | -                   | -                   |
|  | Prepayments         | 3,305               | 2,526               |
|  | <b>Total</b>        | <b>28,132</b>       | <b>12,394</b>       |

| <b>Liability Item</b>          | <b>Analysis</b>         | <b>This Year \$</b> | <b>Last Year \$</b> |
|--------------------------------|-------------------------|---------------------|---------------------|
| Creditors and accrued expenses | <b>Accrued Expenses</b> | 8,290               | 5,687               |
|                                | <b>Accounts Payable</b> | 12,732              | 6,100               |
|                                | <b>GST Payable</b>      | 7,432               | 44,341              |
|                                | <b>Total</b>            | <b>28,454</b>       | <b>56,128</b>       |

| <b>Liability Item</b>  | <b>Analysis</b>                        | <b>This Year \$</b> | <b>Last Year \$</b> |
|------------------------|--|---------------------|---------------------|
| Employee costs payable | <b>Annual leave payable</b>            | 17,986              | 28,261              |
|                        | <b>PAYE payable</b>                    | 7,072               | 7,392               |
|                        | <b>KiwiSaver contributions payable</b> | 1,716               | 2,014               |
|                        | <b>Wages payable</b>                   | 23,469              | 19,871              |
|                        | <b>Total</b>                           | <b>50,243</b>       | <b>57,538</b>       |

| <b>Liability Item</b>                       | <b>Analysis</b>                   | <b>This Year \$</b> | <b>Last Year \$</b> |
|---|-----------------------------------|---------------------|---------------------|
| Unused donations and grants with conditions | <b>Department of Conservation</b> | -                   | 37,263              |
|   | <b>EHA</b>                        | 12,443              | -                   |
|   | <b>Lotteries</b>                  | 60,000              | 100,310             |
|   | <b>Mainland</b>                   | 859                 | 6,000               |
|   | <b>PNCC</b>                       | 12,000              | 20,833              |
|   | <b>Sargood</b>                    | 5,000               | 5,000               |
|   | <b>Total</b>                      | <b>90,302</b>       | <b>169,406</b>      |



| Liability Item            | Analysis          | This Year \$  | Last Year \$  |
|---------------------------|-------------------|---------------|---------------|
| Other current liabilities | Income in Advance | 20,000        | 29,500        |
|                           | <b>Total</b>      | <b>20,000</b> | <b>29,500</b> |

#### Note 4 : Property, Plant and Equipment

##### This Year

| Asset Class                    | Opening Carrying Amount | Purchases     | Sales/Disposals | Current Year Depreciation and Impairment | Closing Carrying Amount |
|--------------------------------|-------------------------|---------------|-----------------|--|-------------------------|
| Motor Vehicles                 | 2,678                   | 24,009        |                 | 4,203                                    | 22,484                  |
| Furniture and fixtures         | 615                     |               |                 | 99                                       | 516                     |
| Office equipment               | 875                     |               |                 | 438                                      | 437                     |
| Computers (including software) | 2,087                   |               |                 | 1,043                                    | 1,044                   |
| <b>Total</b>                   | <b>6,255</b>            | <b>24,009</b> | <b>-</b>        | <b>5,783</b>                             | <b>24,481</b>           |

##### Last Year

| Asset Class                    | Opening Carrying Amount* | Purchases    | Sales/Disposals | Current Year Depreciation and Impairment | Closing Carrying Amount |
|--------------------------------|--------------------------|--------------|-----------------|--|-------------------------|
| Motor Vehicles                 | 3,267                    |              |                 | 589                                      | 2,678                   |
| Furniture and fixtures         | 732                      |              |                 | 117                                      | 615                     |
| Office equipment               | 1,750                    |              |                 | 875                                      | 875                     |
| Computers (including software) | 2,490                    | 1,347        |                 | 1,750                                    | 2,087                   |
| <b>Total</b>                   | <b>8,239</b>             | <b>1,347</b> | <b>-</b>        | <b>3,331</b>                             | <b>6,255</b>            |



**Note 5: Accumulated Funds**

**This Year**

| Description            | Accumulated Surpluses or Deficits | Reserves*      | Total*         |
|------------------------|-----------------------------------|----------------|----------------|
| <b>Opening Balance</b> | 15,608                            | 101,172        | 116,780        |
| Surplus/(Deficit)      | 73,448                            |                | 73,448         |
| Transfer to Reserves   | (98,000)                          | 98,000         |                |
| Transfer from Reserves | 58,172                            | (58,172)       |                |
| <b>Closing Balance</b> | <b>49,228</b>                     | <b>141,000</b> | <b>190,228</b> |

**Last Year**

| Description            | Accumulated Surpluses or Deficits | Reserves*      | Total*         |
|------------------------|-----------------------------------|----------------|----------------|
| <b>Opening Balance</b> | 15,608                            | 108,000        | 123,608        |
| Surplus/(Deficit)      | (6,828)                           |                | (6,828)        |
| Transfer to Reserves   | -                                 | -              |                |
| Transfer from Reserves | 6,828                             | (6,828)        |                |
| <b>Closing Balance</b> | <b>15,608</b>                     | <b>101,172</b> | <b>116,780</b> |

**\* Breakdown of reserves**

| Name                   | Nature and purpose   | This Year \$   | Last Year \$   |
|------------------------|--|----------------|----------------|
| General                | To set aside funds to cover 3-6 months annual operating expenditure  | 141,000        | 43,000         |
| Partners Contributions | Donations from Te Tihi o Ruahine and Just Zilch to contribute to the implementation of the Kai Resilience Strategy | -              | 58,172         |
| <b>Total</b>           |  | <b>141,000</b> | <b>101,172</b> |





### Note 6: Commitments and Contingencies

| Commitment  | Explanation and timing  | This Year \$ | Last Year \$ |
|---|---|--------------|--------------|
| Commitments to lease or rent assets   | A nine year lease for the premises at 145 Cuba Street commenced on September 2020 with rights of renewal every 3 years. | 12,000       | 12,000       |
|   | A service contract for our photocopier which commenced on 16 December 2020 and requires 3 months notice to terminate.   | 123          | 123          |
| Commitments to fund successful applications to the Environmental Initiatives Fund | Environmental Initiatives Fund - Small grants approved but not yet paid out (This Year 6, Last Year 5)                  | 5,284        | 2,642        |

#### Contingent Liabilities and Guarantees

Sick Leave balance: \$15,673 (Last Year - \$14,271)

### Note 7: Other

#### Significant Grants and Donations with Conditions which have not been Recorded as a Liability

Nil. (Last Year - Nil)

#### Goods or Services Provided to the Entity in Kind

| Description  | This Year | Last Year |
|--|-----------|-----------|
| Anthony Behrens, Swamp Thing Design - Various photography and design projects                        | 3,267     | 4,710     |
| The Egg Project (customers) - Trap Servicing Supplies Ruahine Kiwi Project                           | 3,056     | 3,724     |
| Mitre10 Mega - Repair Cafe Support   | -         | 200       |
| Vestas NZ Wind Technology Ltd - Collapsible wooden freight boxes for garden bed construction by MFAN | 2,160     | 6,000     |
| Oderings Garden Centre - Flowers and seedlings for MFAN  | 362       | 2,500     |
| Awapuni Nurseries Ltd - Seedlings for MFAN   | -         | 1,500     |
| Reclaimed Timber Traders - Timber and used roofing iron for MFAN                                     | -         | 150       |
| The Landscape Supply Yard - garden supplies (compost, garden mix, mulch)                             | 383       | -         |
| Robert Coulson - Organic Compost   | -         | 1,200     |
| B&M Electrical - EV Charger installation   | 1,676     | -         |
| Norwoods - Collapsible wooden freight boxes for garden bed construction by MFAN                      | 3,365     | -         |
| SKF Bearings - Collapsible wooden freight boxes for garden bed construction by MFAN                  | 10,800    | -         |
| Just Zilch and local community gardeners - food for MFAN Hui   | 500       | -         |



**Note 8: Related Party Transactions**

|  |   | <b>This Year \$</b>          | <b>Last Year \$</b>          | <b>This Year \$</b>       | <b>Last Year \$</b>       |
|--|---|------------------------------|------------------------------|---------------------------|---------------------------|
| <b>Description of Related Party Relationship</b>                           | <b>Description of the Transaction (whether in cash or amount in kind)</b> | <b>Value of Transactions</b> | <b>Value of Transactions</b> | <b>Amount Outstanding</b> | <b>Amount Outstanding</b> |
| With Ellieda Komene who is an officer for Environment Hubs Aotearoa (EHA). | ENM receive funding from EHA (cash).                                      | 51,608                       | 86,104                       | -                         | -                         |

**Related Party Disclosures:**

All Board members are part of a member group of ENM or are affiliated members.

**Note 9: Events After the Balance Date:**

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. (Last Year Nil)



**INDEPENDENT AUDITOR'S REPORT  
TO THE BOARD OF ENVIRONMENT NETWORK MANAWATU INCORPORATED**

**Report on the Performance Report**

**Opinion**

We have audited the performance report of Environment Network Manawatu Incorporated (“the society”), which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 June 2024, the statement of financial position as at 30 June 2024, and the statement of accounting policies and other explanatory information.

In our opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the accompanying performance report presents fairly, in all material respects:
  - the entity information for the year ended 30 June 2024;
  - the service performance for the year then ended; and
  - the financial position of the society as at 30 June 2024, and its financial performance, and cash flows for the year then ended

in accordance with Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board.

**Basis for Opinion**

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (“ISAs (NZ)”), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised) *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* (“ISAE (NZ) 3000 (Revised)”). Our responsibilities under those standards are further described in the *Auditor’s Responsibilities for the Audit of the Performance Report* section of our report. We are independent of the society in accordance with Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand)* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, the society.

**Responsibilities of the Board for the Performance Report**

The board are responsible for:

- a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;

- b) the preparation and fair presentation of the performance report on behalf of the society which comprises:
- the entity information;
  - the statement of service performance; and
  - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report

in accordance with Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board; and

- c) such internal control as the board determine is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the board are responsible on behalf of the board for assessing the board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the board either intends to liquidate the society or to cease operations, or has no realistic alternative but to do so.

#### **Auditor's Responsibilities for the Audit of the Performance Report**

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report.

However, future events or conditions may cause the society to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### **Who we Report to**

This report is made solely to the society's board, as a body. Our audit work has been undertaken so that we might state those matters which we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the society and the society's board, as a body, for our audit work, for this report or for the opinions we have formed.

*BDO Manawatu Audit Limited*

BDO Manawatu Audit Ltd  
Palmerston North  
New Zealand  
21 October 2024

# Our Thanks

Our sincere thanks to those who made it all possible.

The work of ENM and its member groups touches the lives of thousands of people in our rohe, with strong reverberations beyond that. To all who have played a part, large or small, in making this often profound difference, our sincere thanks.

Our thanks to all previous and current board members, staff and volunteers who have offered their time, expertise and wisdom in helping create and shape the organisation as it stands today. Staff and volunteers who started the year with us, but moved on in this period include Phillip McKonkey, Richard Ram, Cat McNabb, Jackson Rice and Ian Rasmussen.

Our appreciation to all our funders and stakeholders who partner with us to ensure our work continues to benefit both people and environment.

Our thanks to our local councils; Palmerston North City Council, Manawatū District Council, Tararua District

Council, Horowhenua District Council and Horizons Regional Council for ongoing collaboration and support.

To our strategic community partners who work for other community organisations, government departments and within the environmental sector for adding value and strength to our collective voice.

Our enduring appreciation to our 65 member groups and all involved with them. ENM is the sum of your passion, dedication, and powerful collective voices. You inspire, challenge, and ultimately help make our rohe a much better place.

We acknowledge it is truly impossible to capture, understand and acknowledge the impact of every story, and every person involved in our collective work for our environment and extend our gratitude to anyone we may have missed.

# Our Thanks to Our Supporters



# Get Involved

## Join:

**The environmental sector is stronger as a network.**

ENM welcomes membership applications from formal and informal organisations with an interest in the environment of the greater Manawatū. Membership is free.

[www.enm.org.nz/get-involved/join-enm](http://www.enm.org.nz/get-involved/join-enm)

## Donate:

**Support the work ENM does to help create a connected, healthy environment in the Manawatū River catchment.**

The work of ENM is funded by grants and donations from several generous donors. These allow us to provide services to the 65+ member groups that make up the network, to maintain a central hub for environmental and sustainability ideas and activities in the Manawatū, and to advocate for a sustainable future.

[www.enm.org.nz/get-involved/donate](http://www.enm.org.nz/get-involved/donate)

## Volunteer:

**Be part of an inspired, connected volunteer community.**

Many of our groups are looking for volunteers to help on short-term and long-term projects; planting trees, setting up gardens, and even help from people with more technical skills. If you have the time, and a skill to offer, just fill out the form.

[www.enm.org.nz/get-involved/volunteer](http://www.enm.org.nz/get-involved/volunteer)

## Be informed:

**Keep up to date with local environment-based news.**

Follow us, our collectives and our projects on Facebook and Instagram.

Subscribe to our monthly newsletter.

Regularly check our website for events and news.

## Get in touch:

**Environment Network Manawatū**

145 Cuba Street, Palmerston North

06 355 0126

[comms@enm.org.nz](mailto:comms@enm.org.nz)



*I'm continually impressed by how many different types of mahi have gathered under the kai resilience umbrella, and by the way the community is being brought along in the process.'"*

*ENM 2024 Survey response*

*"You cannot get through a single day without having an impact on the world around you. What you do makes a difference, and you have to decide what kind of difference you want to make."*

*Jane Goodall*



**enm**

Environment  
Network Manawatū

**Contact Details:**

145 Cuba Street, Palmerston North 4410 | PO Box 1271, Palmerston North 4440

Ph: 06 355 0126 | Email: [admin@enm.org.nz](mailto:admin@enm.org.nz) | Website: [enm.org.nz](http://enm.org.nz)



@EnvironmentManawatu



@EnvironmentManawatu



@EnviroManawatu